

# **NEWPORT PUBLIC LIBRARY**

## **Board of Trustees**

### **Meeting Minutes**

**May 15, 2014**

**1. Call to order: President Robin Skuncik Jones called the meeting to order at 4:30 p.m. in the Rotary Board Room of the Newport Public Library.**

**Attendance: Michael Dawson, Chuck Flippo, Girard Galvin, Robin Skuncik Jones, Linda Martin, Susan McCoy, Justin McLaughlin, David Reed, Jessica Walsh and library director Regina Slezak.**

**Excused: Kathy Boyd, David Gordon, Sheila Sulentic**

**Absent: Angel Gonzalez, Jennifer Booth**

**Cathy Gould, Children's Librarian, was also in attendance.**

**2. Amendment to the agenda:**

**There was one change to the agenda. Item b., under new business, Summer Reading Program for Children presentation, has been moved to the beginning of the meeting.**

**3. Summer Reading Program for Children:**

**Cathy Gould, Children's Librarian, reported on plans for the**

children's summer reading program. This year's theme is "Fizz, Boom, Read" and has a science theme. There are programs for all ages including a science club, puppet workshop and craft program. A Maker Space Camp focuses on 3D printing.

#### **4. Secretary's Report:**

Susan McCoy asked for changes or additions to the April 17, 2014 Board meeting minutes. Hearing none, she asked for a motion to accept the minutes as presented.

Michael Dawson made a motion to accept the minutes as presented. David Reed seconded the motion. Michael Dawson, Girard Galvin, Robin Skuncik Jones, Linda Martin, Susan McCoy, David Reed, and Jessica Walsh voted for the motion. There were no votes against. The vote was unanimous. The motion carried.

#### **5. Finance Committee report:**

The financial statements for April 2014 were reviewed. Expenses are under budget. Investments rose only .39% in April, 11.39% year to date.

#### **6. President's Report:**

Robin Skuncik Jones reported that the Personnel Committee met to review resumes for the director's position. Those selected will be initially interviewed by phone then in person. The final interview will be before the full Board of Trustees.

The Nominating Committee will meet and report at the July meeting.

## **7. Building and Grounds Report:**

**David Reed reported that the final phase of the circulation area reorganization is set to begin. The library may have to close for a day or two when the final cutting of the circulation desk takes place. New carpeting has been laid in the circulation office and Spring Street lobby.**

**The spring mulching of the beds has been completed.**

## **8. Financial Development Committee report:**

**Susan McCoy reported that one donation has been received for the annual appeal. This raises the total to \$18,150.**

**This year's event has received \$14,675 so far from 22 sponsors and 5 donors. A good number of auction items have been received. A wine basket filled with selections from Board members will be auctioned off again this year.**

**Susan McCoy announced that Regina Slezak will be this year's honorary chair for the event.**

## **9. Friends of the Library:**

**Chuck Flippo reported that the Friends annual meeting will be held on June 12th. This year the Friends would like to have a preview party the night before the Holiday Sale for the members of the Friends. The Friends received a \$2,000 donation from the 1772 Foundation.**

## **10. Director's Report:**

In addition to her report, Regina Slezak reported that the library is ordering the equipment for “Imagine, Design, Create”, a collaborative workshop with Middletown Public Library, Portsmouth Free Library and FabNewport through a grant from LORI. Each library will get a 3D printer and supplies. A week long summer camp will be held at each library to teach children how to use the printer.

Young Adult Librarian Becky Farwick has received the Jean Brown Service Award from the Substance Abuse Task Force for her work with teens.

A group of residents from the St. Clare Home have planted hosta in garden beds facing Spring Street.

Regina Slezak reminded the Board of the staff appreciation lunch on May 21st from 12-2 pm. All staff and Board members are invited to attend.

#### **11. Old business:**

##### **a. Newport Garden Club Outdoor Reading Garden update:**

The Newport Garden Club is having an estate sale and preview night with proceeds going towards the Reading Area project. The preview is Friday, May 30th at Aquidneck Island Christian Academy. The sale takes place on Saturday.

#### **12. New business:**

##### **a. Staff Development:**

Regina Slezak requested that the library close on Wednesday, June 18 for the annual staff development day. This year’s focus will be on

**“Imagine, Design, Create” program featuring 3D printing. FabNewport will come to demonstrate for staff.**

**David Reed made a motion to close the library on June 18, 2014 for staff development day. Susan McCoy seconded the motion. Michael Dawson, Girard Galvin, Robin Skuncik Jones, Linda Martin, Susan McCoy, David Reed, and Jessica Walsh voted for the motion. There were no votes against. The vote was unanimous. The motion carried.**

**13. Adjournment:**

**The meeting was adjourned at 5:05 pm**

**The next meeting is scheduled on June 19, 2014.**